



## PSI EXAMINATION SERVICES

3210 E Tropicana  
Las Vegas, NV 89121  
[www.psiexams.com](http://www.psiexams.com)

Before paying for  
your examination registration,  
be sure you understand  
the contents of this bulletin.  
Please retain and use it as a reference  
when contacting PSI.

# STATE OF ALABAMA

## ELECTRICAL CONTRACTORS EXAMINATIONS CANDIDATE INFORMATION BULLETIN

FOR EXAMINATIONS BEGINNING JUNE 2004

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Please refer to our website to check for the most updated information at [www.psiexams.com](http://www.psiexams.com)

## EXAMINATIONS BY PSI EXAMINATION SERVICES

This Candidate Information Bulletin provides you with information about the examination and application process for becoming an electrical contractor in the State of Alabama.

Eligibility for examination is determined by the Alabama Electrical Contractors Board.

The State has contracted with PSI Examination Services (PSI) to conduct its examination program. PSI works closely with the State to be certain that the examination meets local as well as national requirements in basic principles and examination development standards.

## GUIDELINES FOR LICENSING APPLICATION/QUALIFICATION

### HOW TO OBTAIN A LICENSE

1. Request the license application instructions from:

**Alabama Electrical Contractors Board**  
610 S McDonough Street  
Montgomery, Alabama 36104  
(334) 269-9990  
[www.aecb.state.al.us](http://www.aecb.state.al.us)

2. Complete the application and return it to the Alabama Electrical Contractors Board.
3. Once the Board has approved you for testing, your testing eligibility will automatically be submitted to PSI, and you will receive instructions from the Board for scheduling the examination.
4. Denied candidates are notified by the Board of the elements they need to complete in order to be approved for licensure.

All questions and requests for information about examinations should be directed to PSI.

**PSI Examination Services**  
3210 E Tropicana  
Las Vegas, NV 89121  
(800) 733-9267 · Fax (702) 932-2666  
[www.psiexams.com](http://www.psiexams.com)

## EXAMINATION SCHEDULING PROCEDURES

Once you have been approved by the Alabama Electrical Contractors Board, you are responsible for contacting PSI to schedule an appointment to take the examination. Your eligibility is good for one attempt within 60 days of approval. You may either schedule via the Internet at [www.psiexams.com](http://www.psiexams.com), or schedule over the telephone at (800) 733-9267.

### INTERNET SCHEDULING

You may schedule for your test by completing the online Test Registration Form. The Test Registration Form is available at PSI's website, [www.psiexams.com](http://www.psiexams.com). You may schedule for a test via the Internet 24 hours a day.

1. Complete the registration form online and submit your information to PSI via the Internet.
2. Upon completion of the online registration form, you will be given the available dates for scheduling your test.

### TELEPHONE SCHEDULING

PSI has two scheduling methods available for those that wish to schedule by telephone. First, candidates may call PSI at (800) 733-9267, 24 hours a day and schedule using the Automated Registration System. Second, candidates wishing to contact a live operator may use this same telephone number to contact PSI registrars Monday through Friday, between 9:00 a.m. and 8:00 p.m., Eastern Time, to schedule your appointment for the test.

### CANCEL OR RESCHEDULE AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice is received 2 days before the scheduled examination date*. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may call PSI at (800) 733-9267. Please note that you may also use the automated system, using a touch-tone phone, 24 hours a day in order to cancel and reschedule your appointment.

**Note: A voice mail message is not an acceptable form of cancellation. Please use the Internet, automated telephone system (IVR), or call PSI and speak to a Customer Service Representative.**

### MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the scheduled examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.

### SPECIAL EXAMINATION ARRANGEMENTS

The examination center is equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate's needs. Applicants with disabilities or those who would otherwise have difficulty taking the examination should request for alternative arrangements. Requests for any special accommodations must be made through the Board.



## **EXAMINATION SITE CLOSING FOR AN EMERGENCY**

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible.

## **SOCIAL SECURITY NUMBER CONFIDENTIALITY**

PSI will use your social security number only as an identification number in maintaining your records and reporting your examination scores to the state. A Federal law requires state agencies to collect and record the social security numbers of all licensees of the professions licensed by the state.

## **EXAMINATION SITE LOCATION**

The PSI Occupational Licensing examinations are administered at the examination centers listed below:

### **Birmingham**

100 Centerview Drive, Suite 121  
Birmingham, AL 35216

*After you exit I-65 at Hwy 31, turn North on Highway 31 toward Vestavia Hills. Turn right at first traffic light onto Vestavia Parkway. Turn right at first street onto Centerview Drive. Turn left into the first parking lot.*

### **Huntsville**

4900 University Square, Suite 4  
Huntsville, AL 35816

*From Memorial Parkway (US-431/231), take the University Dr (US-72 W) exit. Turn right on The Boardwalk. You will come to a dead end, facing 4900 University Square.*

### **Mobile**

6051 - B Airport Blvd.  
Mobile, AL 36660

*From I-65 take Airport Blvd West exit. The site is approximately 3 miles on Airport Blvd on the left hand side. Two doors down from the Lazy Boy Furniture Store.*

### **Montgomery**

500 Interstate Park Drive  
Suite 530

Montgomery, Alabama, 36104

*From I-85, take the Perry Hill Road exit (#4). Proceed north on Perry Hill Road for little less than ¼ mile. Interstate Park Drive is located on the right (east) side of Perry Hill Road. Turn right on Interstate Park Road and proceed east for approximately ¼ mile. The office is located on the main road.*

Examinations are also available to Alabama candidates in other PSI testing centers located across the U.S. Regionally located sites are found in:

- Jackson, MS
- Metairie, LA
- Baton Rouge, LA
- Shreveport, LA
- Lake Charles, LA

Please contact PSI for other sites that may be located near you.

## **REPORTING TO THE EXAMINATION SITE**

On the day of the examination, you should arrive at least 30 minutes before your appointment. This extra time is for sign-in, identification, and familiarizing you with the examination process. *If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.*

## **REQUIRED IDENTIFICATION AT EXAMINATION SITE**

*You must provide 2 forms of identification. One must be a VALID form of government issued identification (driver's license, state ID, passport), which bears your signature and has your photograph or a complete physical description. The second ID must have your signature and preprinted legal name. All identification provided must match the name on the Eligibility Letter.*

*If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.*

## **SECURITY PROCEDURES**

The following security procedures will apply during the examination:

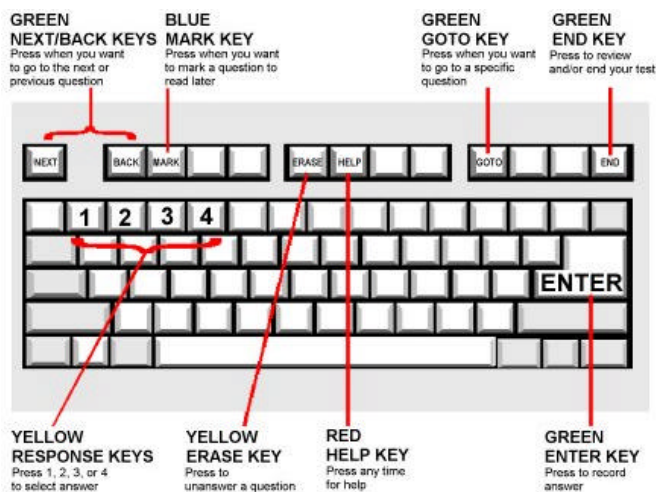
- Cell phones, pagers, and children are not allowed in the examination site.
- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- No smoking, eating, or drinking will be allowed in the examination site.
- Copying or communicating examination content is a violation of PSI security policy. Either one may result in the disqualification of examination results and may lead to legal action.

## **TAKING THE EXAMINATION BY COMPUTER**

Taking the PSI examination by computer is simple. You do not need any computer experience or typing skills. You will



use fewer keys than you use on a touch-tone telephone. All response keys are colored and have prominent characters. An illustration of the special keyboard is shown here. You may also use the mouse.



### IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

### TUTORIAL

Before you start your examination, an introductory tutorial to the computer and keyboard is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice using the keys, answering questions, and reviewing your answers.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

### EXAMINATION QUESTION EXAMPLE

During the examination, you should press 1, 2, 3, or 4 to select your answer or press "MARK" to mark it for later review. You should then press "ENTER" to record your answer and move on to the next question. A sample question display follows.

The screenshot shows the examination interface with the following elements:

- Top Bar:** Mark, Comments, Goto, Help, End buttons.
- Status Bar:** Question: 3 of 40, Answered: 2, Unanswered: 1, Marked: 0, View: All, Time Left(Min): 359.
- Question:** 3. What do the stars on the United States of America's flag represent?
- Options:** (Choose from the following options)
  - ☐ 1. Presidents
  - ☐ 2. Colonies
  - ☐ 3. States
  - ☐ 4. Wars
- Navigation:** << Back, Next >>



**IMPORTANT:** After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

### PRETEST ITEMS

In addition to the number of questions per examination, a small number of five to ten "pretest" questions may be administered to candidates during the examinations. These questions will not be scored and the time taken to answer them will not count against examination time. The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

### CANDIDATE COMMENTS

During the test development process, PSI makes every effort to create accurate and fair test questions. However, on occasion a candidate may feel that a particular test question is misleading or is missing information that is needed in order to provide a correct answer. If during the test you believe that a test question needs clarification, we highly recommend that you submit your comments and concerns to PSI while at the test center. You may submit your comments by either (1) typing them by using the desktop computer's "Comment" button on the keyboard or (2) by writing (printing) the comments on a Test Question Review Sheet available from the test center proctor. When submitting comments, please provide as much detail as possible describing what you feel is problematic about the test question.

PSI regularly collects all comments from its test centers and reviews every comment within 20 business days from the date the comment was submitted. If your comments result in the editing or removal of one of your test questions, PSI will re-score your test results to determine if your grade status has changed from fail to pass. If your test result changes from fail to pass, you will be notified of the change. Otherwise, if you do not hear from PSI within 20 business days following your test, please understand that your comments have been reviewed but that they have not impacted your overall passing status. If you feel that you wish to further challenge the test content, we recommend that you register for an examination review.

### EXAMINATION REVIEW

Failing candidates will have the option of reviewing their examination in a secure environment to challenge any questions or answers that they feel should be eliminated, changed, or given credit.

The fee for reviewing your examination is \$98. The examination review is one hour in length. You may register for the examination review via IVR, Telephone, Internet, Mail or Fax. If you would like to register by Mail or Fax, please fill out the Registration form found on the last page of this bulletin. You may pay with Money Order, Cashier's Check, VISA or MasterCard. Personal and company checks are **not** accepted.

During the review candidates will be presented with the questions the candidate incorrectly answered during the examination. Additionally, the candidate will be given the correct answer to the question. The purpose of the review is to allow the candidate to self-research the question to

determine why the answer they selected was incorrect. If the candidate feels that there is an error in the question, the candidate may comment about the question during the review by writing down comments on the Test Question Review sheet.

All comments together with a copy of the challenged test questions will be submitted directly to PSI's test development staff for review. PSI will contact you within 20 business days if your status changed from fail to pass, and a new score report will be issued. Most test questions are determined to be correct as presented on the examination, so we recommend you NOT wait for a response before preparing for and scheduling to retake the examination.

You may not be permitted to take any notes out of the review sessions. Please call (800) 733-9267 with any questions. The examination review fee is \$98.

## TIPS FOR PREPARING FOR YOUR LICENSE EXAMINATION

The following suggestions will help you prepare for your examination.

- Planned preparation increases your likelihood of passing.
- Start with a current copy of this Candidate Information Bulletin and use the examination content outline as the basis of your study.
- Read study materials that cover all the topics in the content outline.
- Take notes on what you study. Putting information in writing helps you commit it to memory and it is also an excellent business practice. Underline or highlight key ideas that will help with a later review.
- Discuss new terms or concepts as frequently as you can with colleagues. This will test your understanding and reinforce ideas.
- Your studies will be most effective if you study frequently, for periods of about 45 to 60 minutes. Concentration tends to wander when you study for longer periods of time.

### ELECTRICAL CONTRACTOR

| # of Questions | Required to Pass           | Time Allowed |
|----------------|----------------------------|--------------|
| 110            | 75% (83 questions correct) | 5 hours      |

#### CONTENT OUTLINE

| Subject Area                          | # of Items |
|---------------------------------------|------------|
| General Electrical Knowledge          | 10         |
| Service, Feeders, and Branch Circuits | 10         |
| Grounding and Bonding                 | 9          |
| Conductors and Cables                 | 10         |
| Raceways and Boxes                    | 8          |
| Special Occupancies and Equipment     | 4          |
| Electrical Power                      | 3          |
| Motors                                | 6          |
| Low Voltage                           | 2          |
| Lighting                              | 3          |

|                                  |   |
|----------------------------------|---|
| Illuminated Signs                | 2 |
| Fire Detection and Alarm Systems | 2 |
| Safety Information               | 5 |
| Overcurrent Protection           | 6 |
| Business Organization            | 1 |
| Risk Management                  | 2 |
| Project Management               | 2 |
| Estimating                       | 4 |
| Safety and Environmental         | 2 |
| Labor                            | 3 |
| Payroll and Employment Taxes     | 4 |
| Financial Management             | 4 |
| Contracts                        | 3 |
| Liens                            | 1 |
| Licensing                        | 4 |

#### REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge, or general industry practices. Except for Code books, you can use later editions of references as they become available. For Code questions, the examination will be based only on the edition of the Code book that is listed.

Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

This examination is OPEN BOOK.

***The following reference materials are allowed in the examination center:***

Alabama Unemployment Compensation Employer Handbook, Chapters 1, 2, and 7 only. Mail your written request for a printed copy to Technical Services, Unemployment Compensation Division, Room 5443, 649 Monroe Street, Montgomery, AL 36131 or fax your request to (334) 353-8850. If you have internet access, you can download a copy at [http://dir.alabama.gov/docs/guides/uc\\_emp\\_handbook\\_2004\\_07.pdf](http://dir.alabama.gov/docs/guides/uc_emp_handbook_2004_07.pdf)

Alabama New Hire, Alabama Department of Industrial Relations New-Hire Unit, 649 Monroe St., Room 2683, Montgomery, AL 36131-0378, (334) 353-8491, Email [newhire@dir.state.al.us](mailto:newhire@dir.state.al.us) or free download at [dir.alabama.gov/nh/](http://dir.alabama.gov/nh/)

Alabama Workers Compensation Law and Handbook, Articles 1, 2, 13, and Article 3, Sec. 25-5-50 only, Robert Lee, Steven Ford, 1999 with current supplement, Matthew Bender Publisher, ISBN 0327017635, <http://bookstore.lexis.com/bookstore/product/6751.html>. Free download at [www.legislature.state.al.us/CodeofAlabama/1975/123309.htm](http://www.legislature.state.al.us/CodeofAlabama/1975/123309.htm)

Alabama Lien Law, Code of Alabama, Division 8 Mechanics and Materialmen only Alabama Legislative Reference Service, Printed Publications, (334) 242-7560 or [www.lrs.state.al.us/](http://www.lrs.state.al.us/). Free download at [www.legislature.state.al.us/CodeofAlabama/1975/136141.htm](http://www.legislature.state.al.us/CodeofAlabama/1975/136141.htm)





Alabama Electrical Contractors Board Laws, Rules and Regulations, Alabama Electrical Contractors Board, 610 S. McDonough Street, Montgomery, AL 36104, (334) 269-9990, <http://aecb.state.al.us/law.htm> and <http://aecb.state.al.us/rulesreg.htm> (Both websites are needed.)

NFPA 70 - National Electrical Code or The National Electrical Code Handbook, 2002, National Fire Protection Association (NFPA), 1 Batterymarch, Quincy, MA 02269-9101, (617) 770-3000, [www.nfpa.org](http://www.nfpa.org)

**Note:** from now until 10/1/05, candidates can use either the 2002 or 2005 edition of the NEC. As of 10/1/05, this examination will be based only on the 2005 edition

American Electrician's Handbook, 14th Edition, 2002, Terrell Croft, Wilford Summers, McGraw-Hill, P.O. Box 543, Blacklick, OH 43003, (800)334-7344, ISBN 0-07-137735-2, [www.Glencoe.com](http://www.Glencoe.com)

**Note:** as of 10/1/05, "American Electrician's Handbook" will no longer be used as a reference for this examination.

Ugly's Electrical References, 2002, George and Sammie Hart, Burlison Distributing Corp. 3501 Oak Forest Drive, Houston, TX 77018, (800) 531-1660, ISBN 0962322962, [www.uglyselectrical.com](http://www.uglyselectrical.com)

Code of Federal Regulations - 29 CFR Part 1926 Revised as of 2002 or later (OSHA), Superintendent of Documents. P.O. Box 371954, Pittsburgh, PA 15250-7954, OR Code of Federal Regulations - 29 CFR Part 1926 Selections as of 2003 by PSI, (800) 733-9267 (See order form at the end of this bulletin).

Basic Business and Project Management for Contractors, National Association of State Contractor Licensing Agencies (NASCLA), P.O. Box 14941, Scottsdale, AZ 85267, (480) 948-3363, [www.nascla.org](http://www.nascla.org)

Candidates are responsible for bringing their own references to the examination center. If you are downloading a reference from the internet, you may bring this reference into the testing center with you as long as it is bound. You can have it spiral bound or you may hole-punch it and put it in a binder.

Reference materials may be highlighted, underlined, and/or indexed prior to the examination session. They must be otherwise unmarked (not written in) and may not contain additional papers (loose or attached). Any additional materials will be removed from the references and confiscated. References may be tabbed/indexed with permanent tabs only. Temporary tabs, such as Post-It notes, are not allowed and must be removed from the reference before the exam will begin.

References may not be written in during the examination session. Any candidate caught writing in the references during the examination will have the references confiscated and will be reported to the department.

## ELECTRICAL JOURNEYMAN

| # of Questions | Required to Pass           | Time Allowed |
|----------------|----------------------------|--------------|
| 70             | 75% (53 questions correct) | 4 hours      |

### CONTENT OUTLINE

| Subject Area                          | # of Items |
|---------------------------------------|------------|
| General Electrical Knowledge          | 10         |
| Service, Feeders, and Branch Circuits | 6          |
| Grounding and Bonding                 | 7          |
| Conductors and Cables                 | 9          |
| Raceways and Boxes                    | 7          |
| Special Occupancies and Equipment     | 4          |
| Electrical Power                      | 2          |
| Motors                                | 6          |
| Low Voltage                           | 2          |
| Lighting                              | 3          |
| Illuminated Signs                     | 2          |
| Fire Detection and Alarm Systems      | 2          |
| Safety Information                    | 5          |
| Overcurrent Protection                | 5          |

### REFERENCE LIST

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Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

This examination is OPEN BOOK.

***The following reference materials are allowed in the examination center:***

NFPA 70 - National Electrical Code or The National Electrical Code Handbook, 2002, National Fire Protection Association (NFPA), 1 Batterymarch, Quincy, MA 02269-9101, (617) 770-3000, [www.nfpa.org](http://www.nfpa.org)

**Note:** from now until 10/1/05, candidates can use either the 2002 or 2005 edition of the NEC. As of 10/1/05, this examination will be based only on the 2005 edition

American Electrician's Handbook, 14th Edition, 2002, Terrell Croft, Wilford Summers, McGraw-Hill, P.O. Box 543, Blacklick, OH 43003, (800)334-7344, ISBN 0-07-137735-2, [www.Glencoe.com](http://www.Glencoe.com)

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Ugly's Electrical References, 2002, George and Sammie Hart, Burleson Distributing Corp. 3501 Oak Forest Drive, Houston, TX 77018, (800) 531-1660, ISBN 0962322962, [www.uglyselectrical.com](http://www.uglyselectrical.com)

Code of Federal Regulations - 29 CFR Part 1926 Revised as of 2002 or later (OSHA), Superintendent of Documents, P.O. Box 371954, Pittsburgh, PA 15250-7954, OR Code of Federal Regulations - 29 CFR Part 1926 Selections as of 2003 by PSI, (800) 733-9267 (See order form at the end of this bulletin).

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References may not be written in during the examination session. Any candidate caught writing in the references during the examination will have the references confiscated and will be reported to the department.

## LICENSE APPLICATION INSTRUCTIONS

Upon passing the examination, your results will be sent to the Board.

The Board will contact you regarding any future steps that are required for licensing.

**IMPORTANT:** You are not licensed by the Board until the entire licensing process has been completed.





|                            |                          |  |                             |   |  |                      |  |   |   |                      |                      |  |   |        |  |                      |   |  |                      |  |                      |   |                      |                      |  |  |
|----------------------------|--------------------------|--|-----------------------------|---|--|----------------------|--|---|---|----------------------|----------------------|--|---|--------|--|----------------------|---|--|----------------------|--|----------------------|---|----------------------|----------------------|--|--|
| 1. <b>Legal Name:</b>      | <input type="text"/>     |  |                             |   |  |                      |  |   |   |                      | <input type="text"/> |  |   |        |  |                      |   |  |                      |  | <input type="text"/> |   |                      |                      |  |  |
|                            | Last Name                |  |                             |   |  |                      |  |   |   |                      | First Name           |  |   |        |  |                      |   |  |                      |  | M.I.                 |   |                      |                      |  |  |
| 2. <b>Social Security:</b> | <input type="text"/>     |  |                             | - |  | <input type="text"/> |  | - |   | <input type="text"/> |                      |  | <i>(FOR IDENTIFICATION PURPOSES ONLY)</i> |        |  |                      |   |  |                      |  |                      |   |                      |                      |  |  |
| 3. <b>Mailing Address:</b> | <input type="text"/>     |  |                             |   |  |                      |  |   |   |                      |                      |  |   |        |  |                      |   |  |                      |  | <input type="text"/> |   |                      |                      |  |  |
|                            | Number, Street           |  |                             |   |  |                      |  |   |   |                      |                      |  |   |        |  |                      |   |  |                      |  | Apt/Ste              |   |                      |                      |  |  |
|                            | <input type="text"/>     |  |                             |   |  |                      |  |   |   |                      | <input type="text"/> |  | <input type="text"/>                      |        |  |                      | - |  | <input type="text"/> |  |                      |   |                      |                      |  |  |
|                            | City                     |  |                             |   |  |                      |  |   |   |                      | State                |  | Zip Code                                  |        |  |                      |   |  |                      |  |                      |   |                      |                      |  |  |
| 4. <b>Telephone:</b>       | Home                     |  | <input type="text"/>        |   |  | <input type="text"/> |  |   | - |                      | <input type="text"/> |  |   | Office |  | <input type="text"/> |   |  | <input type="text"/> |  |                      | - |                      | <input type="text"/> |  |  |
| 5. <b>Email:</b>           | <input type="text"/>     |  |                             |   |  |                      |  |   |   |                      |                      |  |   |        |  |                      |   |  |                      |  | @                    |   | <input type="text"/> |                      |  |  |
| 6. <b>Examination:</b>     | <input type="checkbox"/> |  | Examination Review Fee \$98 |   |  |                      |  |   |   |                      |                      |  |   |        |  |                      |   |  |                      |  |                      |   |                      |                      |  |  |



**ALABAMA ELECTRICAL  
Order Form for Reference Material**

| ITEM   | PRICE          | QUANTITY | AMOUNT |
|--|----------------|----------|--------|
| <b>Code of Federal Regulations -</b><br>29 CFR Part 1926 Selections as of 2003 by PSI  | <b>\$19.50</b> | _____    | _____  |
| <b>Tax</b>   | <b>\$ 1.46</b> | _____    | _____  |
| <b>Shipping and Handling</b> (10%; minimum \$7.50)<br><i>(Unless you had provided a FedEx Account #, all orders are shipped by UPS Ground -<br/>please allow up to 2 weeks for delivery)</i> |                |          | _____  |
| <b>TOTAL</b>   |                |          | =====  |

Please send this form along with payment (**Money Order / Cashier's Check /Company Check/Personal Check/ Mastercard/Visa**) to:

**PSI EXAMINATION SERVICES**  
**3210 E TROPICANA \* LAS VEGAS \* NV \* 89121**  
**FAX (702) 932-2668**  
**ATTN: SHIPPING DEPARTMENT**

**PLEASE PRINT LEGIBLY**

Please check one:    ☐ **AMEX**    ☐ **MC**    ☐ **VISA**

Account No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_    Expiration Date \_\_\_\_\_ - \_\_\_\_\_

Name on Card (Print) \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_

**SHIP TO ADDRESS IF DIFFERENT THAN ABOVE**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone  
Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**ALL SHIPMENTS WILL BE SHIPPED UPS GROUND. PLEASE ALLOW UP TO 2 WEEKS DELIVERY.**

**EXPEDITED SHIPPING (NORMAL SHIPPING CHARGES STILL APPLY)**

Charge Credit Card Listed Above ☐

FEDEX ACCOUNT #: \_\_\_\_\_

UPS ACCOUNT #: \_\_\_\_\_

Method (please check one):    ☐ **Next Day Air**    ☐ **2-Day Air**    ☐ **3-Day**



**PSI EXAMINATION SERVICES**

3210 E TROPICANA  
LAS VEGAS, NV 89121

**FIRST CLASS MAIL**

